| Police Scotland logo | Freedom of Information ResponseOur reference: FOI 23-0798Responded to: 14th April 2023 |
| --- | --- |

Your recent request for information is replicated below, together with our response.

## This FoI request refers to any adoption by your organisation of a compressed working week for employees. For example the recent trial schemes for a four day week.

## 1. Has your organisation adopted a compressed working week?

## 2. If so, what is the scheme and which employees are in scope?

## 3. Please provide a copy of the policy or agreement.

In response to this question, please see Police Scotland’s Flexible Working Standard Operating Procedure (SOP) via the link below. This SOP provides information relating to the different types of flexible working arrangements available to Police Scotland employees.

[Flexible Working (scotland.police.uk)](https://www.scotland.police.uk/spa-media/r5zj0fow/flexible-working-sop2.pdf)

## 4. How many staff (headcount and WTE) are currently working a compressed working week.

Police Scotland’s System to Co-ordination Personnel and Establishment (SCOPE) database provides information regarding whether an individual is full time or part time and the hours worked.

SCOPE does not provide whether the hours worked by an individual are compressed into specific days and there is no function available on the system to allow us to retrieve this information.

As such, in terms of Section 17 of the Freedom of Information (Scotland) Act 2002, this represents a notice that the information you seek is not held by Police Scotland.

If you require any further assistance please contact us quoting the reference above.

You can request a review of this response within the next 40 working days by email or by letter (Information Management - FOI, Police Scotland, Clyde Gateway, 2 French Street, Dalmarnock, G40 4EH). Requests must include the reason for your dissatisfaction.

If you remain dissatisfied following our review response, you can appeal to the Office of the Scottish Information Commissioner (OSIC) within 6 months - [online](http://www.itspublicknowledge.info/Appeal), by email or by letter (OSIC, Kinburn Castle, Doubledykes Road, St Andrews, KY16 9DS).

Following an OSIC appeal, you can appeal to the Court of Session on a point of law only.

This response will be added to our [Disclosure Log](http://www.scotland.police.uk/access-to-information/freedom-of-information/disclosure-log) in seven days' time.

Every effort has been taken to ensure our response is as accessible as possible. If you require this response to be provided in an alternative format, please let us know.