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Senior Management Meeting

Monday 26 July 2021

Attendees

Niven Rennie

Alastair Muir

Will Linden

S38(1)(b)

1. Welcome and Introduction

Niven welcomed everyone to the meeting and in particular welcomed S38(1)(b) who will be leading on the vulnerability strand of the new strategic plan and has joined the SMT.

2. Apologies

S38(1)(b).

3. Minutes and Action Log

The minutes of the meeting of 25 May 2021 were accepted as a true record.

4. Risk Register

No new risks were identified at this time.

5. Financial Update

Niven reported that spending was in line with expectation at present. Will highlighted the need for the project leads to spend their place based allocation.

6. Overview of Current Projects

6.1 BHI

Some time was spent discussing BHI and the need for their board to make several key decisions. In particular, the dental hospital project was losing significant funds now due to low footfall. This makes motivating trainees and chef difficult. Indeed chef S38(1)(b). There was general agreement that the BHI S&A project needs to pause at present until it can return in a phase that provides return.

The consequence of this may be the loss of both S38(1)(b), both of whom have other job offers.

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ACTION: Alastair to raise with BHI the requirement to address the situation at the dental hospital as a matter of urgency.

There is also a need to ensure that the trainees have a structured work programme. S38(1)(b) is developing well and S38(1)(b) is showing promise. S38(1)(b) highlighted some problems with others and expressed the hope that the St Giles programme will provide a more settled approach when it starts in August. In particular she highlighted the fact that trainees shadowing S38(1)(b) are working with some S30(b)(i)&(ii) and we need to take great care and offer support. For this reason robust training plans are essential.

ACTION: S38(1)(b) to review training plans and ensure they meet the trainee's requirements reducing exposure to risk.

6.2 One Community

Alastair reported that OCS appears to making good progress and that the eventual opening of the bank account allows funding applications to progress.

6.3 ECHO Project

Will outlined recent progress at ECHO which again tended to concentrate on the training needs of the trainees. There is a need now to progress funding applications to a variety of sources and this will include an element of management on costs.

6.4 Marketing Campaign

S38(1)(b) reported that filming had taken place for the online support and that she would now become involved in editing. There was a need to include local voice over actors and this will be progressed soon. S38(1)(b) is working on the website applications.

6.5 Vulnerabilities

Some discussion took place regarding the various projects that involve working with 'vulnerabilities'. Niven expressed some concern about the number of projects in this area and asked whether we should pause some and concentrate on certain projects? In the end it was agreed that S38(1)(b) would manage the workload accordingly and if demand becomes significant she will discuss that with the wider SMT for decisions to be made.

7. Hub Development

The work being undertaken in each 'hub' area was discussed and a number of issues highlighted. Alastair raised the issue of the distance that S38(1)(b) was required to travel

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to oversee Custody Navigator in Fife. It was suggested that PSOS could play a greater part here and Niven agreed to raise that with Ch Supts Jones and McCreadie when he meets them later in the week to discuss that topic.

ACTION: Niven to raise issue of custody navigator oversight with PSOS

A new Div Comm has started in Dundee and a meeting has been requested to discuss S38(1)(b) work and secondment.

8. Staffing

8.1 Communications Manager (job Share)

Interviews have taken place and we now await the PSOS recruitment programme. It is hoped that an appointment will be made shortly but then a period of one month's notice to previous employers will be required.

9. Planning

9.1 Strategic Plan

The plan is now to hand and will be launched by the Justice Secretary at G20 on 9th September.

9.2 Strategic Planning

Niven reported that the government are interested in developing a prevention strategy for Scotland. He and Will shall be discussing that with them in the next week or so. This would be a significant piece of work.

10. AOCB

10.1 Hope Collective

Niven provided an update on the progress of the Hope Collective including details of the launch event in London the previous weekend.

10.2 Office Return

S38(1)(b) sought detail on the potential to return to the office after the pandemic. Niven replied that this will be governed by government guidance but he advised that more flexible arrangements could be expected.

10.3 Cop 26

Alastair provided an update on arrangements for COP26 and advised that he and S38(1)(b) would be heavily involved.

11. Date of Next Meeting

The next meeting will take place on Monday 23 August.

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