



**Police Scotland on behalf of Scottish Police Authority**  
**Community Empowerment (Scotland) Act 2015 - Section 95**  
**Second Annual Report on Asset Transfer Requests**  
**(covering the period from 1 April 2018 to 31 March 2019)**

**Introduction**

In terms of Section 95 of the Community Empowerment (Scotland) Act 2015, relevant authorities must publish an asset transfer report for each reporting year. The report must contain details of (i) the number of requests received, (ii) the number of requests agreed to and refused, (iii) the number of requests which resulted in a transfer of ownership to a community transfer body / a lease of land to such a body / rights being conferred on a community transfer body, (iv) information about any appeals or reviews made by a community transfer body, and (v) details of any action taken by the authority to promote the use of asset transfer requests and to support community transfer bodies in making asset transfer requests.

The following is a summary of asset transfer requests received by Police Scotland in the reporting year from 1 April 2018 until 31 March 2019.

**Number of Requests received**

5

**Number of Requests agreed to and refused**

Agreed: 1

Refused: 0

**Number of Requests resulting in transfer of ownership, lease or conferral of other rights**

1

**Decisions Appealed**

0

**Decisions Reviewed**

N/A

**Work done to promote the use of Asset Transfer Requests and support Community Transfer Bodies to make Requests**

Five asset transfer requests were made throughout the course of the reporting year. The requests are at varying stages in the evaluation / decision-making process.

The asset transfer request made in relation to Gorebridge Police Station has recently been agreed to and a decision notice has been issued. An offer is now awaited from the Community Transfer Body.

Another of the other asset transfer requests received has been reviewed by Police Scotland and will shortly be the subject of a report to the Scottish Police Authority.

Information about Asset Transfer is published on a dedicated page on Police Scotland's website. The webpage provides a link to the application form as well as contact details for the submission of enquiries and applications for asset transfer. The webpage also contains details of prior asset transfer requests made.

Internally, the Estates and Legal Services departments have prepared an assessment form and scoring matrix to assist our tactical group in their decision-making.

The Estates department continues to engage with the Community Ownership Support Service with regard to pending applications. We also encourage community bodies applying for asset transfer to do so as well. Members of the Legal and Estates departments attended a seminar on Managing Risk in Asset Transfer delivered by the Community Ownership Support Service in December 2018.

In November 2018, Police Scotland participated in an interview with Glasgow Caledonian University who were commissioned by the Scottish Government to evaluate Part 5 of the Community Empowerment (Scotland) Act 2015.

We have had numerous enquiries from other community bodies about potential asset transfers and we are actively engaging with those bodies to assist them with their applications.

Scottish Police Authority has approved Police Scotland's Surplus Property Disposal Strategy which reflects the rights of community bodies to acquire land and property under the Community Empowerment (Scotland) Act 2015. It is recognised in this Strategy that early engagement with the community on the disposal of surplus assets is particularly important in order to establish a dialogue and understand which assets may be likely to attract community interest.

Date: 25 June 2019