

Equality and Human Rights Impact Assessment (EqHRIA)

Summary of Results

Policy / Practice	Case Reporting - Standard Operating Procedure
Owning Department	Criminal Justice
Date EqHRIA Completed	01/02/2018
Purpose of Policy / Practice	<p>The primary purpose of this SOP is to provide all Police Scotland officers/staff with a standardised guide on how to prepare and send quality SPRs to COPFS and SCRA.</p> <p>As there is still no standardised ICT system across the force, the updated SOP retains geographical appendices to reflect the different systems and processes across the legacy forces.</p>

A. Summary of Analysis / Decisions - What the assessment found and actions already taken.

This SOP focuses on internal administrative and procedural issues. The purpose of the SOP is to ensure the application of key administrative processes in a consistent manner across every police report sent to COPFS and SCRA. This consistency must be applied regardless of the nature of the charges and regardless of the background or personal characteristics of any accused person or witness. There is no likely positive or negative impact on any protected characteristics groups as a result of applying the processes contained in this SOP.

The assessment also established that the document can potentially infringe Article 8 of the Human Rights Act 1998 due to additional checks relating to foreign nationals. This infringement however is mitigated against by local legislation.

B. Summary of Mitigation Actions - What else we plan to do and how we are going to check that it has been done.

Owning Department will monitor changes in legislation/circumstances which may affect the SOP and assess how these changes may impact on the protected groups.

In addition they will be responsible for the cyclical review of both SOP and EqHRIA

Management Log – Policy Support Dept. Use Only

Review Date	01/02/2018	Review Date	
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