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Author:	Gillian Johnston	Organisation:	Police Scotland
Date Created:	14/02/2019	Telephone:	101

MINUTES OF THE STRATEGIC LEADERSHIP BOARD

DATE: Wednesday 13th February 2019

LOCATION: Graham Room, Tulliallan

CHAIR: Iain Livingstone, Chief Constable

MEMBERS PRESENT

Fiona Taylor, Deputy Chief Constable (Professionalism)
 Will Kerr, Deputy Chief Constable (Local Policing)
 Johnny Gwynne, Deputy Chief Constable (Crime and Operational Support)
 David Page, Deputy Chief Officer
 Paul Anderson, T/Assistant Chief Constable (Local Policing East)
 John Hawkins, Assistant Chief Constable (Local Policing North)
 Gillian MacDonald, Assistant Chief Constable (Crime and Protection)
 Alan Speirs, Assistant Chief Constable (Professionalism and Assurance)
 Angela McLaren, Assistant Chief Constable (Operational Change and Resilience)
 Tom McMahon, Director of Business Integration
 Martin Low, Interim Director of ICT
 Jude Helliker, Director of People and Development
 Neil Dickson, Director of Change
 Chris Starrs, Head of Corporate Communications

In attendance

Andrew Todd, Chief Superintendent, Local Police Commander, D Division
 Alan Waddell, Chief Superintendent, Q Division (for ACC Higgins)
 Stewart Carle, Chief Superintendent, Traffic (for ACC Williams)
 Kirsty-Louise Campbell, Head of Strategy and Innovation (for ACC Graham)
 Alastair Corfield, Financial Controller (for James Gray)
 Danny Hatfield, Superintendent, Executive Support
 Gillian Johnston, Committee Services Officer

Apologies

Malcolm Graham, Assistant Chief Constable (Strategy and Innovation)
 Steve Johnson, Assistant Chief Constable (Specialist Crime and Intelligence)
 Bernard Higgins, Assistant Chief Constable (Local Policing West)
 Mark Williams, Assistant Chief Constable (Operational Support)

James Gray, Chief Financial Officer
Andy Bell, T/Superintendent, Strategic Engagement and Governance

1. CHAIR'S OPENING REMARKS

The Chair opened the meeting and welcomed all attendees.

2. QUORATE, MINUTES AND ACTION LOG

2.1 Minutes of Previous Meeting

Quorate was confirmed and the minute of the previous meeting was approved by members.

2.2 Action / Decision Log

The action log was reviewed and updates noted by members.

- Action 1.19 – Action updated and closed.
- Action 2.19 – Action updated and closed.
- Action 3.19 – Action updated and closed.

3. MATTERS ARISING

Nil

FORCE GOVERNANCE BOARDS

4. Tasking and Delivery Board

4.1 General Update

DCC Kerr presented a report from the Tasking and Delivery Board which met on 17th January 2019. This was noted by members.

5. Change Board

5.1 General Update

DCC Taylor presented a report from the Change Board which met on 6th February 2019. This was noted by members.

6. Corporate Finance and Resource Board

6.1 General Update

DCO Page presented a report from the Corporate Finance and Resource Board which met on 29th January 2019. This was noted by members.

7. Audit and Risk Board

7.1 General Update

DCO Page presented a report from the Audit and Risk Board which met on 15th January 2019. This was noted by members.

8. DCO Corporate Services, Strategy and Change

8.1 Corporate Management Board and Digital, Data and ICT (DDICT) Strategy Update

DCO Page presented a report from the Corporate Management Board which met on 29th January 2019 and provided an update on DDICT. These were noted by members.

8.2 Corporate Support Business Plan 2018/19

DCO Page presented the Corporate Support Services Monthly Report. This was noted by members.

8.3 Wildlife and Natural Environment Act 2011 – Police Scotland Biodiversity Report

DCO Page presented a report to members seeking approval for the Draft Biodiversity Duty Report to be presented to SPA Board on 28th February 2019. This was agreed by members.

DECISION – Approval for Report to be presented to the SPA Board.

9. DCC Local Policing

9.1 Local Policing Management Board and Localism

DCC Kerr provided a verbal update from the Local Policing Management Board which met on 11th February 2019. This was noted by members.

9.2 Local Policing Programme

DCC Kerr and ACC Hawkins presented a report which proposed initiation of a Local Policing Programme and outlined seven core elements within the programme. Following discussion, this was approved by members.

DECISION – Approval to initiate the Local Policing Programme.

9.3 Contact Assessment Model (CAM) (Update)

ACC Hawkins presented an update report on the Contact Assessment Model which included an implementation timeline and proposed governance arrangements. Following discussion, this was approved by members.

DECISION – Approval of the proposed timeline and governance arrangements.

9.4 Movement of Officers from Support Functions to Frontline (Update)

Chief Superintendent Waddell presented a report which provided an update on the movement of officers to frontline roles. This was noted by members.

9.5 Brexit: Preparation and Planning

DCC Kerr provided a verbal update on ongoing planning, preparation and engagement being carried out in respect of the potential implications arising from Brexit. This generated discussion among members including potential officer requirements.

ACTION – DCC Kerr to consider ongoing contingency requirements as a result of Brexit.

10. DCC Professionalism

10.1 Professionalism Board Update

DCC Taylor presented a report from the Professionalism Management Board which met on 8th February 2019. This was noted by members.

10.2 Force Executive Portfolio Review

DCC Taylor presented a report on the Force Executive Portfolio Review. This was approved by members.

DECISION: All Recommendations approved.

10.3 Health and Safety

DCC Taylor presented a report in respect of Health and Safety. The content of the report was noted by members.

10.4 Draft Strategic Three Year Delivery Plan

Kirsty-Louise Campbell provided a verbal update on the Draft Strategic Three Year Delivery Plan. This included an update on engagement with partners, stakeholders and the public. Members were reminded that the final report requires to be laid with the Scottish Parliament by 31st March 2019.

ACTION: Kirsty-Louise Campbell to provide Draft Strategic Three Year Delivery Plan to Chief Constable.

10.5 People and Wellbeing

Jude Helliker presented a report relating to People and Wellbeing. This was noted by members.

10.6 Draft Excellence Framework

ACC Speirs presented a report on the Draft Excellence Framework which is intended to serve as a guide for the building of the Risk, Assurance and Inspection programme within Police Scotland. Reviewed by Quality Scotland and Scott Moncrieff, all staff have been trained and a quality product will be delivered. This was approved by members.

DECISION – Approval of the Draft Excellence Framework

10.7 Public and User Satisfaction Survey

ACC Speirs presented a report on the Public and User Satisfaction Survey which outlined a number of options. Following discussion, members approved the preferred option.

DECISION - Approval to refresh survey methodology and outsource.

ACTION – Chief Financial Officer to consider the financial implications of the approved option to outsource.

11. DCC Crime and Operational Support

11.1 Crime and Operational Support Management Board

DCC Gwynne provided a verbal update relating to this business area advising that the next Management Board meeting will be held on 19th February 2019. This was noted by members. DCC Gwynne highlighted a funding matter in respect of a partnership initiative between Police Scotland and the NHS which he would progress with Finance.

12. Papers Approved for Submission to SPA

- Approval of Q3 Performance Report from Quarterly Strategic Tasking and Delivery Leadership Board
- Wildlife and Natural Environment Act 2011 – Police Scotland Biodiversity Report

13. AOCB

14. Review of Actions

Three new actions outlined in Sections 9.5, 10.4 and 10.7

15. Future Meeting

The next meeting is 13th March 2019.

The Chair closed the meeting and thanked members for their input.