

Our Ref: IM-FOI-2022-1308
Date: 06 July 2022



FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

I refer to your recent request for information which has been handled in accordance with the Freedom of Information (Scotland) Act 2002.

For ease of reference, your request is replicated below together with the response.

I write to you to you as I require the guidance, protocols, framework, codes of practice, guidelines , good practice and procedures that must be adhered to by police Scotland's Family liaison officers when a child aged 19 years goes missing from there home address.

I require all guidance, guidelines protocols, framework, codes of practice, good practice and procedure that must be adhered to by police Scotland's family liaison officers in the first 12 hours, 24 hours, 48 hours, 72 hours of the initial missing report . Also, I require all guidance, guidelines protocols, framework, codes of practice, good practice and procedure that must be adhered to by police Scotland in the first 7,10,14,21 & 28 days of the initial missing report.

I require all guidance, guidelines protocols, framework, codes of practice, good practice and procedure that must be adhered to by police Scotland's family liaison officers in the 2nd, 3rd, 4th,5,6,7,8,9,10,11th month's of the initial missing report.

I require all guidance, guidelines protocols, framework, codes of practice, good practice and procedure that must be adhered to by police Scotland's family liaison officers in the first, second and third year of the initial missing report!

In response to your request, I can advise you that there is no Police Scotland Standard Operating Procedure (SOP)/Policy/Guidance document etc. that covers the exact scenarios described in your request. As such, in terms of Section 17 of the Freedom of Information (Scotland) Act 2002, this represents a notice that the information you seek is not held by Police Scotland.

To be of assistance, you may find the Missing Person Investigation SOP of interest. You can access this on our website via the following link:

<https://www.scotland.police.uk/access-to-information/policies-and-procedures/standard-operating-procedures/standard-operating-procedures-j-o/>

Should you require any further assistance please contact Information Management - Dundee at foidundee@scotland.police.uk quoting the reference number given.

If you are dissatisfied with the way in which Police Scotland has dealt with your request, you are entitled, in the first instance, to request a review of our actions and decisions.

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Your request must specify the matter which gives rise to your dissatisfaction and it must be submitted within 40 working days of receiving this response - either by email to foi@scotland.police.uk or by post to Information Management (Disclosure), Police Scotland, Clyde Gateway, 2 French Street, Dalmarnock, G40 4EH.

If you remain dissatisfied following the outcome of that review, you are thereafter entitled to apply to the Office of the Scottish Information Commissioner within six months for a decision. You can apply [online](#), by email to enquiries@itspublicknowledge.info or by post to Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Should you wish to appeal against the Office of the Scottish Information Commissioner's decision, there is an appeal to the Court of Session on a point of law only.

As part of our commitment to demonstrate openness and transparency in respect of the information we hold, an anonymised version of this response will be posted to the Police Scotland Freedom of Information [Disclosure Log](#) in seven days' time.

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