

**OFFICIAL**

Our Ref: IM-FOI-2022-2068  
Date: 19<sup>th</sup> October 2022



**FREEDOM OF INFORMATION (SCOTLAND) ACT 2002**

I refer to your recent request for information which has been handled in accordance with the Freedom of Information (Scotland) Act 2002.

For ease of reference, your request is replicated below together with the response.

- 1. Who is the most senior person responsible for project management?**
- 2. What is their job title?**
- 3. What are their contact details (email address and contact number)?**

Please note that I have interpreted your request to refer to formally managed projects of Police Scotland and this definition has been used in all answers of this response. A number of roles within the force will have a lower level of local project management work and these have not been included.

Should this interpretation be incorrect, please let me know. I would however advise that a request to include any lower level project work would likely lead to an excessive cost of compliance exemption being applied.

In relation to your first three questions I can confirm that the most senior person responsible for project management is Andrew Hendry - Chief Digital Information Officer and they can be contacted on either telephone via 101 or via the email address [contactus@scotland.police.uk](mailto:contactus@scotland.police.uk)

- 4. How many people across the council (including contractors) are involved with projects on average, on an annual basis?**

Following a clarification request you confirmed that “across the council” should be ignored from this question.

I can confirm that on average 100 persons are involved.

- 5. What software package(s) is used for project, programme and/or portfolio management? (If none or spreadsheets, please stipulate)**

The Anywhere Company

- 6. In the event that a project management software is used:**
- 7. When do the software licences expire?**

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### 8. Which departments access the software (i.e. I.T./Property etc)?

Change/Digital Division

### 9. How many users access the software?

Whilst this figure will vary dependent on what projects are ongoing at the time the figure at present is 100.

Should you require any further assistance please contact Information Management quoting the reference number given.

If you are dissatisfied with the way in which Police Scotland has dealt with your request, you are entitled, in the first instance, to request a review of our actions and decisions.

Your request must specify the matter which gives rise to your dissatisfaction and it must be submitted within 40 working days of receiving this response - either by email to [foi@scotland.police.uk](mailto:foi@scotland.police.uk) or by post to Information Management (Disclosure), Police Scotland, Clyde Gateway, 2 French Street, Dalmarnock, G40 4EH.

If you remain dissatisfied following the outcome of that review, you are thereafter entitled to apply to the Office of the Scottish Information Commissioner within six months for a decision. You can apply [online](#), by email to [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info) or by post to Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Should you wish to appeal against the Office of the Scottish Information Commissioner's decision, there is an appeal to the Court of Session on a point of law only.

As part of our commitment to demonstrate openness and transparency in respect of the information we hold, an anonymised version of this response will be posted to the Police Scotland Freedom of Information [Disclosure Log](#) in seven days' time.