

Information advising how your personal information will be processed by Police Scotland and your rights in relation to this can be accessed by following the link below:

<https://www.scotland.police.uk/assets/pdf/340047/473456/privacy-notice-gdpr-licensing-firearms-civic-and-liquor>



**Form AWL7**

**Application for the Variation of an Air Weapon Club Approval**

**Please read the notes at the end of this form carefully before completing the application form.**

Please use black ink and write in **BLOCK CAPITALS** throughout, except when signing.

I am applying for a variation of an air weapon club approval (Form AWL6a)

Club approval number: .....

**Part A: Personal Details**

- 1. Are you male or female?  Male  Female
- 2. Title: .....
- 3. Surname: .....
- 4. Forenames (state all): .....
- 5. Home address:
  - .....
  - .....
  - .....
  - .....
- a. Postcode: ..... b. Tel No: .....
- c. Mobile No. .... d. Email: .....
- 6. Date of Birth: .....  (tick here if you are under 18)

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7. Have you ever been convicted of any offence?

Yes

No

If yes, please give details:

Date

Offence

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**Part B: Variation details**

8. Please provide full details of the variation being requested:

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**Part C: Declaration**

I confirm that I have read and understood the notes at the end of this application form and that, to the best of my knowledge and belief, the information I have provided on this form is correct.

I understand that it is an offence under section 31(1) of the Air Weapons and Licensing (Scotland) Act 2015 to knowingly or recklessly make any statement which is false in any material particular for the purpose of procuring the variation of an air weapon club approval (the maximum penalty for which is twelve months' imprisonment and / or a fine of level 5 on the standard scale).

I understand that I will be subject to a check of police records and that my details will be held electronically.

Signature: .....

Print Name: .....

Date: .....

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**For Official Use Only**

Fee Paid: ..... Signature: .....

Receipt No: ..... Rank / Number: .....

Date: ..... Station: .....

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# Application for the Variation of an Air Weapon Club Approval

### Notes – Please read these before completing the form

1. Section 19 of the Air Weapons and Licensing (Scotland) Act 2015 (“the 2015 Act”) enables a person to apply to the Police Service of Scotland (“Police Scotland”) for a variation of an air weapon club approval.
2. Form AWL7 should be completed by a responsible officer of the club, such as the Club Secretary, or another person designated for the purpose of the application. The following notes are designed to help applicants complete the form as fully and as accurately as possible. When complete, the form should be submitted to Police Scotland for the Chief Constable to determine whether or not to vary the club’s approval.

### Part A

3. Part A asks you to confirm your personal details, including home address, date of birth, etc.
4. At Question 7 you must disclose information about any and **all** convictions you have had. This includes: convictions by or before Scottish courts as well as courts outside Scotland; orders for absolute discharge or conditional discharge, and convictions which are spent under the Rehabilitation of Offenders Act 1974. Spent convictions require to be disclosed by virtue of the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions) (Scotland) Order 2013 (SSI 2013/50, as amended by SSI 2016/147). However, you do not have to disclose any offences dealt with by way of a fixed penalty notice or other alternative to prosecution. If you are in any doubt, please discuss this with the firearms licensing contact at Police Scotland.

### Part B

5. Part B of the form seeks a detailed explanation of the variation you are seeking. This may simply be a change of Club Secretary or a variation in or addition to the land over which club shooting takes place, but it may also relate to a change in the conditions attached to the club’s approval. You may wish to discuss the situation with the police prior to making an application.
6. You should provide as much information as possible on the application form, ensuring that you set out any changes or variations to the position under which the club’s approval was originally granted. This will enable Police Scotland to take all of the relevant information into account when determining your application.

### Part C

7. You are required to sign the appropriate declaration, confirming the information provided on the form, prior to submitting it to the police.

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**Submitting the form**

- 8. When you have completed the form you should post it or take it to Police Scotland.
- 9. **Forms can be sent to: Firearms and Explosives Licensing – Local Authority Area**

<b>Aberdeen City</b> <b>Aberdeenshire,</b> <b>Moray</b>	<b>Aberdeen Firearms &amp; Explosives Licensing</b> Queen St Aberdeen AB10 1ZA TEL: 01224 306270 FAX: 01224 306013 <a href="mailto:northeastfirearmslicensing@scotland.pnn.police.uk">northeastfirearmslicensing@scotland.pnn.police.uk</a>
<b>Forth Valley</b> <b>For those individuals who</b> <b>reside in the Forth Valley Area</b> <b>(legacy Central Scotland</b> <b>Police)</b>	<b>Forth Valley Firearms &amp; Explosives Licensing</b> Falkirk Police Station West Bridge Street Falkirk FK1 5AP TEL: 01324 676283 <a href="mailto:Firearmslicensingstirling@scotland.pnn.police.uk">Firearmslicensingstirling@scotland.pnn.police.uk</a>
<b>Angus</b> <b>Dundee City</b> <b>Perth and Kinross</b>	<b>Dundee Firearms &amp; Explosives Licensing</b> PO Box 59 West Bell St Dundee DD1 9JU TEL: 01382 596858 FAX: 01382 596859 <a href="mailto:Firearmslicensingdundee@scotland.pnn.police.uk">Firearmslicensingdundee@scotland.pnn.police.uk</a>
<b>Edinburgh</b> <b>For those who reside in</b> <b>Edinburgh area with Post</b> <b>Codes EH1 – EH14 and EH27 –</b> <b>EH 30</b>	<b>Edinburgh Firearms &amp; Explosives Licensing</b> Fettes Ave Edinburgh EH4 1RB TEL: 0131 311 3297/8 FAX: 0131 311 3064 <a href="mailto:Firearmslicensingedinburgh@scotland.pnn.police.uk">Firearmslicensingedinburgh@scotland.pnn.police.uk</a>
<b>Argyll and Bute</b> <b>North, East and South Ayrshire</b> <b>East and West Dunbartonshire</b> <b>Glasgow City</b> <b>Inverclyde</b> <b>North and South Lanarkshire</b> <b>Renfrewshire and East</b> <b>Renfrewshire</b>	<b>Glasgow Firearms &amp; Explosives Licensing</b> Clyde Gateway, 2 French Street Glasgow G40 4EH TEL: 01786 895 580 FAX: 01786 895 599 <a href="mailto:Firearmslicensingglasgow@scotland.pnn.police.uk">Firearmslicensingglasgow@scotland.pnn.police.uk</a>

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<b>Eilean Siar</b> <b>Highland</b> <b>Orkney Islands</b> <b>Shetland Islands</b>	<b>Inverness Firearms &amp; Explosives Licensing</b> Old Perth Rd Inverness IV2 3SY TEL: 01463 720484 FAX: 01464 720827 <a href="mailto:Firearmslicensinginverness@scotland.pnn.police.uk">Firearmslicensinginverness@scotland.pnn.police.uk</a>
<b>Glenrothes</b> <b>For those who reside in Fife,</b> <b>the Scottish Borders, East</b> <b>Lothian, West Lothian and</b> <b>Midlothian out with Post Codes</b> <b>EH27 – EH30</b>	<b>Glenrothes Firearms &amp; Explosives Licensing</b> Detroit Rd Glenrothes KY6 2RJ TEL: 01592 418424 FAX: 01592 418444 <a href="mailto:Firearmslicensingglenrothes@scotland.pnn.police.uk">Firearmslicensingglenrothes@scotland.pnn.police.uk</a>
<b>Dumfries and Galloway</b>	<b>Dumfries Firearms &amp; Explosives Licensing</b> Cornwall Mount Dumfries DG1 1PZ TEL: 01387 242263 FAX: 01382 596859 <a href="mailto:Firearmslicensingdumfries@scotland.pnn.police.uk">Firearmslicensingdumfries@scotland.pnn.police.uk</a>