



**POLICE
SCOTLAND**

Keeping people safe

LOST AND FOUND PROPERTY

Policy

Owning Department:	Criminal Justice
Author / Reviewer:	Jack McLean
Version number:	1.00
Date Published:	29/03/2013
Due for review on:	01/04/2014
EIA Completed:	Yes
ECHR compliant:	Yes
Data Protection compliant:	Yes
FOI compliant:	Yes
Health & Safety compliant:	Yes
GPMS compliant:	Yes
Records Management compliant:	Yes

Lost and Found Property

The Police Service of Scotland (PSoS) has a responsibility in terms of the Civic Government (Scotland) Act 1982 for all property that has been reported lost or has been found and delivered to the police.

Accordingly, PSoS will administer, store and dispose of property ensuring that auditable processes are utilised effectively.