| Police Scotland logo | Freedom of Information ResponseOur reference: FOI 25-1960Responded to: 27 June 2025 |
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Your recent request for information is replicated below, together with our response.

## The average time spent by Police Scotland on preparing a report for the Crown Office and Procurator Fiscal Service and the total cost of that.

The information sought is not held by Police Scotland and section 17 of the Act therefore applies. By way of explanation, the average time spent for drafting Standard Prosecution Reports (SPRs) and the cost is not held.

Drafting and submitting SPRs are part of an officer's duty and is carried out within their usual working hours. Police Officers do have a duty to submit reports to the Crown Office and Procurator Fiscal Service within specific time scales, which can be found in our [Case Reporting Standard Operating Procedure](https://www.scotland.police.uk/spa-media/s5mj2mwo/case-reporting-sop.pdf).

## The average time spent by a Police Scotland officer in providing court evidence and the total cost of that.

The information sought is not held by Police Scotland and section 17 of the Act therefore applies. By way of explanation, all officers have a duty to attend court when required to provide evidence. Officers will revert to day shift for that day and as such, it would be included within their usual pay and time spent in court is not specifically recorded. ​

If you require any further assistance, please contact us quoting the reference above.

You can request a review of this response within the next 40 working days by email or by letter (Information Management - FOI, Police Scotland, Clyde Gateway, 2 French Street, Dalmarnock, G40 4EH). Requests must include the reason for your dissatisfaction.

If you remain dissatisfied following our review response, you can appeal to the Office of the Scottish Information Commissioner (OSIC) within 6 months - [online](https://www.foi.scot/appeal), by email or by letter (OSIC, Kinburn Castle, Doubledykes Road, St Andrews, KY16 9DS).

Following an OSIC appeal, you can appeal to the Court of Session on a point of law only.

This response will be added to our [Disclosure Log](http://www.scotland.police.uk/access-to-information/freedom-of-information/disclosure-log) in seven days' time.

Every effort has been taken to ensure our response is as accessible as possible. If you require this response to be provided in an alternative format, please let us know.