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MINUTES OF THE SENIOR LEADERSHIP BOARD

DATE: 22.12.15
LOCATION: Chief Constable's Conference Room, Stirling
CHAIR: Neil Richardson, Deputy Chief Constable (Designate)

MEMBERS PRESENT

Neil Richardson, Deputy Chief Constable (Designate)
Iain Livingstone, Deputy Chief Constable (CrimeOps)
Rose Fitzpatrick, Deputy Chief Constable (Local Policing)
Malcolm Graham, Assistant Chief Constable (Major Crime and Public Protection)
Derek Robertson, Assistant Chief Constable (Local Policing North)
Mark Williams, T/Assistant Chief Constable (Local Policing West)
Wayne Mawson, Assistant Chief Constable (Local Policing Development)
Val Thomson, Assistant Chief Constable (5C)
Bernard Higgins, Assistant Chief Constable (Operational Support)
John Gillies, Director of People and Development

IN ATTENDANCE

Andrew Morris, Chief Superintendent, Executive Support
Andrew Bates, Chief Superintendent, Greater Glasgow Division
Derek Frew, Chief Inspector, Corporate Communications
Fergus Byrne, Superintendent, Corporate Services (Item 5.5)
Colette Sherry, Head of Corporate Procurement (Item 6.1 and 7.8)
Billy Gordon, Chief Superintendent, Corporate Services (Item 6.1 and 7.8)
Alan Gibson, Superintendent, People and Development (Item 7.6)
Lesley Brines, Senior Executive Support Officer, Chief Constable's Secretariat
(Minute Taker)

1 CHAIRMAN'S OPENING REMARKS

Deputy Chief Constable Neil Richardson welcomed everyone to the Senior Leadership Board.

2 APOLOGIES

Apologies for absence were received from ACC Kate Thomson, ACC Ruairaidh Nicolson, Mrs Susan Mitchell, Mr Martin Leven, Ms Janet Murray and Ms Alison Shields.

3 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting were approved by members present.

4 MATTERS ARISING

4.1 Action Log

Chief Superintendent Morris provided an overview of current actions with members providing additional updates where appropriate.

5 GOVERNANCE

5.1 Governance Reports

Members noted previously submitted Governance Reports.

5.2 i6 Programme Update

DCC Richardson provided members with an update on the i6 Programme including the circumstances leading to the Go-Live delay along with details of ongoing discussions.

5.3 C3IR Update

ACC Val Thomson provided members with an update on the progress of the C3IR Project along with business as usual updates.

5.4 Staff/Officer Engagement

Mr Gillies provided members with a paper which would be submitted to the SPA to provide further information on the programme's progress and planned next steps.

Members discussed staff welfare/wellbeing and the extent to which the organisation would be involved in preparing staff for the future. Mr Gillies confirmed he would progress discussions with Lynn Robertson in this regard. In addition, Mr Gillies confirmed his commitment to develop a wellbeing strategy.

Decision: Mr Gillies confirmed commitment to develop a wellbeing strategy.

Action: SLB Secretariat to circulate electronic copy of paper to members.

5.5 This item was the subject of a Closed Minute.

6 PRESENTATION

6.1 Corporate Procurement

Ms Sherry and Ch Supt Gordon provided members with a presentation on corporate procurement which included considerations in relation to possible savings in light of budget challenges. In addition, members noted the work involved in addressing legacy arrangements and contract management cycles. Ms Sherry updated members in relation to current resourcing within Corporate Procurement, noting that any such proposals would require the inclusion of business benefits and developed evidence to enable members to make an informed decision.

7 FOR DISCUSSION

7.1- These items were the subject of a Closed Minute.

7.3

7.4 3 Year Strategy 2017-20 (Review)

DCC Richardson deferred this paper until January with a request that members provide him with any comments by early January.

Action: DCC Richardson to collate comments from members with further discussions to take place in January.

7.5 Pathways to Policing Project – Update

ACC Graham and Mr Gillies provided members with an update on developments and progress within the Pathways to Policing Project.

Decision: Members approved the recommendations.

7.6 Uniform and Standards of Appearance SOP

Mr Gillies and Superintendent Gibson advised that formal consultation with relevant stakeholders and staff associations had been undertaken which had resulted in amendments to the SOP. Members were asked to consider these amendments. DCC Fitzpatrick suggested that maternity wear considerations might best sit with work being undertaken by Claire Hussain on behalf of the Scottish Women's Development Forum. Members agreed that instruction required to be referenced in the SOP. ACC Val Thomson confirmed that on duty requirements pertaining to attendance at Court would be progressed through the Criminal Justice route. Chief Inspector Frew was actioned to progress off duty requirements to ensure appropriate inclusion within the SOP.

Action: CI Frew to ensure off duty uniform requirements are referenced within SOP.

Mr Gillies requested changes to the SOP were held until the Scottish Police Federation had been notified.

Decision: Members approved the recommendation, confirming that on duty court attendance would require uniform and off duty would be suitable business attire.

7.7 Expansion of CESAR Scheme in Scotland

ACC Robertson updated members on the expansion of the CESAR vehicle/plant registration scheme in Scotland to cover All Terrain Vehicles (ATVs) and quad bikes. Members noted this update.

7.8 Management of Deaths

ACC Graham provided members with an overview of revisions to current partnership arrangements between Police Scotland, the Chief Medical Officer for Scotland and the COPFS for the management of deaths in the community. Members discussed the proposal for changes to procedures which would include the standardisation of practices across the country. DCC Livingstone commended ACC Graham and his team for the work undertaken. Ms Sherry confirmed with members the current procurement process relating to the award of contracts for the uplift and transportation of deceased persons. Further discussion was the subject of a Closed Minute.

Members noted that the paper would be tabled at the next Corporate Finance and Investment Board in February for endorsement prior to progression.

7.9- These items were the subject of a Closed Minute.

7.10

8 AOB

No further business was discussed.

9 DATE OF NEXT MEETING

The next meeting will take place on Friday 15 January 2016 at 1000 hours in the Chief Constable's Conference Room, Stirling (NB – this is a revised date).