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**MINUTES OF THE SENIOR LEADERSHIP BOARD**

DATE: 24 April 2013  
LOCATION: Chief Constable's Conference Room  
CHAIR: Chief Constable Stephen House

**MEMBERS PRESENT**

Stephen House, Chief Constable  
Neil Richardson, Deputy Chief Constable (Designate)  
Iain Livingstone, Deputy Chief Constable (CrimeOps)  
Allan Macleod, Interim Director, Finance & Resources  
John Gillies, Interim Director, Human Resources  
Lucy Adamson, Interim Head of Corporate Communications  
Susan Mitchell, Executive Lead for Transformation  
Bernard Higgins, Assistant Chief Constable (Operations)  
Derek Penman, Assistant Chief Constable (Local Policing North)  
Wayne Mawson, Assistant Chief Constable (Local Policing West)  
Mike McCormick, Assistant Chief Constable (Local Policing East)

**IN ATTENDANCE**

Russell Dunn, Detective Chief Superintendent, Counter Corruption Unit (Item 3)  
John Pow, Chief Superintendent, Conduct and Performance Regulations Project (Items 6.3 and 6.4)  
Andy Bates, Local Police Commander, Glasgow  
Mark Williams, Local Police Commander, Edinburgh  
Gillian MacDonald, Chief Superintendent, Executive Support  
Clarke Callaghan, Chief Inspector, Executive Support  
Lesley Brines, PA, Chief Constable's Secretariat (Minute Taker)

**1 CHAIRMAN'S OPENING REMARKS**

The Chief Constable welcomed everyone to the Senior Leadership Board.

**2 APOLOGIES**

Apologies for absence were noted from DCC Rose Fitzpatrick, DCC Steve Allen, ACC Ruaraidh Nicolson and ACC Malcolm Graham.

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**3 PRESENTATIONS**

DCS Russell Dunn provided members with an update on the Counter Corruption Unit with formal approval of the design granted by members. Further discussion was the subject of a Closed Minute.

DCS Dunn was thanked for his input prior to him leaving the meeting.

**4 MINUTES OF PREVIOUS MEETING**

The Minutes of the last meeting were approved by members present.

**5 MATTERS ARISING**

**5.1 Action Log**

Updates were provided on previous actions.

**5.2 Governance Reports**

Members discussed the portfolio Governance Reports and confirmed their agreement to this method of reporting each month.

Further discussion was the subject of a Closed Minute.

**6 FOR DISCUSSION**

**6.1 Senior Police National Assessment Centre Applications (PNAC)**

Mr Gillies confirmed that discussions were progressing on Senior PNAC applications and that a meeting had been scheduled with the Deputy Chief Constables to progress further.

**6.2 Best Value**

DCC Richardson tabled a paper which sought approval from members to implement a Best Value Framework within Police Scotland. Members approved the recommendations detailed therein subject to the amendment that no observers would be required.

**6.3 Conduct and Performance Regulations**

Chief Superintendent Pow joined the meeting and briefed members on the revised Conduct and Performance Regulations. In addition, approval was sought from members on the format for delivery of training. Members discussed the various options with DCC Richardson agreeing to review further and provide members with a decision on the best option.

**Action: DCC Richardson to review Conduct and Performance Regulations training proposals providing members with an update on the final decision.**

**6.4 Senior Officer Conduct Regulations**

Chief Superintendent Pow provided an overview of the Police Service of Scotland (Senior Officers) (Conduct) Regulations 2013 which members noted.

Further discussion was the subject of a Closed Minute.

Chief Superintendent Pow was thanked for his input prior to him leaving the meeting.

**6.5 Public Order Key Authorisation Levels**

ACC Higgins tabled a paper on the standardisation of Public Order key authorisation levels due to differing approaches across the 8 legacy Forces. Discussions took place on the level of authorisation and ACC Higgins agreed to review to a more appropriate level. Further to this, the paper was approved.

**6.6** This item was the subject of a Closed Minute.

**6.7 Special Constabulary in Scotland – Positional Update**

ACC Mawson tabled a paper on the progress of work with regard to recruitment, training, deployment and governance of Special Constables in Scotland. Further discussion was the subject of a Closed Minute.

ACC Mawson agreed to bring a draft strategy for discussion to the May meeting.

**Action: ACC Mawson to bring a draft strategy with regard to Special Constables to the May SLB.**

**6.8 Standardisation of Officer Safety Training and Associated Personal Protective Equipment**

ACC Mawson tabled a paper on the standardisation of Officer Safety Training and Associated Personal Protective Equipment (PPE). ACC Higgins confirmed he would act as lead for the PPE Working Group and link in with ACC Mawson as required. Members agreed the recommendations within the paper.

**6.9 Media Terms and Conditions**

Ms Adamson tabled a paper on the proposed Media Policy for Police Scotland which members agreed.

**7 AOB**

No further business was discussed.

**8 REVIEW OF ACTIONS/DECISIONS**

Members were content with all actions and decision discussed.

**9 DATE OF NEXT MEETING**

The next meeting of the Senior Leadership Board will be held on 15 May 2013 at 0930 hours within the Chief Constable's Conference Room, Tulliallan Castle.