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**MINUTES OF THE SENIOR LEADERSHIP BOARD**

DATE: 15 May 2013  
LOCATION: Chief Constable's Conference Room  
CHAIR: Chief Constable Stephen House

**MEMBERS PRESENT**

Stephen House, Chief Constable  
Neil Richardson, Deputy Chief Constable (Designate)  
Rose Fitzpatrick, Deputy Chief Constable (Local Policing)  
Iain Livingstone, Deputy Chief Constable (CrimeOps)  
Steve Allen, Deputy Chief Constable (Special Events)  
Allan Macleod, Interim Director, Finance & Resources  
John Gillies, Interim Director, Human Resources  
Ruaraidh Nicolson, Assistant Chief Constable (Organised Crime, Counter Terrorism & Safer Communities)  
Malcolm Graham, Assistant Chief Constable (Major Crime & Public Protection)  
Bernard Higgins, Assistant Chief Constable (Operations)  
Derek Penman, Assistant Chief Constable (Local Policing North)  
Wayne Mawson, Assistant Chief Constable (Local Policing West)  
Mike McCormick, Assistant Chief Constable (Local Policing East)  
Susan Mitchell, Executive Lead for Transformation

**IN ATTENDANCE**

Becky Hunter, Interim Head of Media, Corporate Communications  
Graham Noble, Interim Human Resource Lead, Local Policing (East) (Item 4.3)  
Richard Craig, Chief Inspector, Area Commander, 'A' Division (Item 4.3)  
Andy Bates, Local Police Commander, Glasgow  
Mark Williams, Local Police Commander, Edinburgh  
Gillian MacDonald, Chief Superintendent, Executive Support  
Clarke Callaghan, Chief Inspector, Executive Support  
John Peaston, Detective Inspector, 'J' Division  
Lesley Brines, PA, Chief Constable's Secretariat (Minute Taker)

**1 CHAIRMAN'S OPENING REMARKS**

The Chief Constable welcomed everyone to the Senior Leadership Board.

**2 APOLOGIES**

Apologies for absence were noted from Ms Lucy Adamson, Corporate Communications.

**3 MINUTES OF PREVIOUS MEETING**

The Minutes of the last meeting were approved by members present.

**4 MATTERS ARISING**

**4.1 Action Log**

Chief Inspector Callaghan provided an overview of current actions with members providing additional updates where appropriate.

**4.2 Governance Reports**

Previously submitted governance reports were noted by members.

**5 FOR DISCUSSION**

**5.1 Volunteer Cadets**

DCC Allen submitted a paper with background information on the development of a Police Scotland Voluntary Cadet Scheme. Members discussed the value of the scheme and the range of events that could be supported by volunteers.

Members noted that a pilot Volunteer Cadet scheme had been set up in East Ayrshire involving around 25 Volunteer Cadets.

ACC Mawson was confirmed as the lead for the Volunteer Cadet Scheme across Police Scotland.

Work on an adult volunteering programme had previously been undertaken by Chief Superintendent Grant Manders (Safer Communities) and ACC Nicolson agreed to bring a paper to the July meeting which would include considerations and structures across the entire volunteer programme.

**Action: ACC Nicolson to table a paper on future volunteer programmes, including costing considerations and the structure of the scheme at the July meeting.**

**5.2 Chaplaincy**

ACC Nicolson tabled a paper outlining the current position in relation to the use and support of Police Chaplains and recommendations regarding their future role within Police Scotland. Members discussed Police Scotland values and the requirement to broaden the coverage. ACC Nicolson agreed to bring back a more detailed paper to a future meeting.

**Action: ACC Nicolson to provide members with a more detailed paper on Chaplaincy services at a future meeting.**

**5.3** This item was the subject of a Closed Minute.

**5.4** This item was the subject of a Closed Minute.

**5.5 Business Priorities for ICT**

DCC Richardson discussed ICT priorities for Police Scotland with members. Chief Constable confirmed his intention to write to the Chair of the Scottish Police Authority regarding legal processes involved. Members approved the recommendations contained within the paper.

**6 AOB**

The Chief Constable updated members on a recent letter sent to ACPO regarding Senior Officer membership. The Chief Constable confirmed a copy would be circulated to members for information.

**7 DATE OF NEXT MEETING**

The next meeting of the Senior Leadership Board will be held on 19 June 2013 at 0930 hours within the Chief Constable's Conference Room, Tulliallan Castle.