

## Imaging Support

**Scottish Crime Campus, Gartcosh**

**Band B: £19,146 - £20,445**

**Ref No: R329/18**

Within this role you will be required to provide a comprehensive imaging, printing and multi-media service to internal and external agencies alongside providing a complete digital imaging service, including film processing, image capture, process, retrieval, file transfer and output.

The successful candidate will be educated to HND level (or equivalent) in a relevant multi-media or imaging discipline. In the absence of formal qualifications, relevant working experience is essential. In addition you will have a sound knowledge of video technology, editing and photo lab procedures. Experience of electronic data storage systems and of Photoshop and other relevant IT packages.

This full time post is permanent and requires Standard Recruitment vetting. You will work 35 hours per week, Monday to Friday 9am – 5pm.

The following essential competencies will be used for the selection process:

1. Respect for Diversity
2. Service Delivery
3. Personal Effectiveness
4. Effective Communication
5. Team Working
6. Personal Awareness
7. Job Knowledge
8. Partnership Working
9. Problem Solving

Please refer to the relevant competencies when completing your application form.

Full details regarding this vacancy can be found in the attached job description.

We offer a competitive benefits package that includes:

- Competitive salary and guaranteed allowances
- Annual salary increments
- Local Government Pension Scheme

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- 24 days annual leave and 8 public holidays on appointment
- Wide range of family friendly policies
- Employee Assistance Program
- Access to range of staff associations
- Scottish Police Recreation Association
- Scottish Police Credit Union
- Staff uniform (where applicable)
- Cycle 2 Work Scheme
- Childcare Vouchers

Please be aware that that the interim SPA pay and grading structure may be subject to future change. New members of staff or those moving into a new role within the SPA/Police Scotland are appointed on an interim SPA set of terms and conditions and pay structure. As a result of on-going negotiations, these are currently under consideration and may well change. The proposed implementation date is 1 April 2019 and as a result, the salary and terms and conditions associated with this vacancy is subject to alteration.

Individuals working, or applying for, a flexible working arrangement who wish to apply for this post will have their flexible working arrangement considered in line with current policy, as well as both personal and organisational needs.

The Scottish Police Authority is committed to promoting a diverse workforce and to achieving and promoting an organisational culture where staff and officers are treated with dignity, fairness and respect.

To assist us to monitor the effectiveness of our equality and diversity practices, we would encourage you to complete and submit the Equality and Diversity monitoring form, which will be separated from your application form prior to the selection process. The information you provide will be treated as sensitive data under the Data Protection Act 2018.

Applicants must be a British citizen, a member of the EU or other states in the EEA, a Commonwealth citizen or a foreign national free of restrictions. You should also have been resident in the UK for a minimum of three years immediately prior to application.

No CVs please – full application forms must be completed.

For an application pack:

Visit: [www.scotland.police.uk/recruitment](http://www.scotland.police.uk/recruitment) or [www.spa.police.uk/work-with-us/](http://www.spa.police.uk/work-with-us/)

E-mail: [recruitmentcentre@scotland.pnn.police.uk](mailto:recruitmentcentre@scotland.pnn.police.uk) or

Call: 01355 566350. Please quote reference number R329/18.

**Closing Date: Monday 21 January 2019 by 4.30pm**

**Interview Date: To be advised**

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**Our Purpose:** To improve the safety and well being of people, places and communities in Scotland.

**Our Focus:** Keeping people safe.